

## Transcripts & Licensure

Need to request an official transcript for your license application? The AAVSB is here to make the process easier! Before you get started, review jurisdictional license requirements using the AAVSB's [Regulatory Board Look-Up](#). Some jurisdictions and some license types may not require an official transcript. However, some jurisdictions may require *additional* forms, along with a transcript or diploma.

## How to Request a Transcript

Not sure where to start? It might be as easy as searching “[School name] Transcript Request.” Your school’s website should guide you on where to request your transcript. Many schools use [Parchment](#) or [ClearingHouse](#) to process their transcript requests. You can find helpful tutorials on those services here:

### [Parchment Guide](#)

### [ClearingHouse Guide](#)

When requesting your transcript, use the information below to send your transcript via mail or email. For fastest processing, opt for sending electronic transcripts when possible.

## Is your transcript on file with the AAVSB?

If you have not ordered a transcript to be sent to the AAVSB before, this is a great time to do it. The AAVSB can keep your transcript on file and when possible, send a digital version to any future boards. To send your transcript to the AAVSB request it be sent to: [viva@aavsb.org](mailto:viva@aavsb.org) or AAVSB, Attn: VAULT, 12101 W 110th St, Suite 300 Overland Park, KS, 66210 USA.

**On the following pages are specific directions for each licensing board in the US and Canada.**

**Questions? Use the [Regulatory Board Look-Up](#) to find contact information for each board.**

Board	How to Send	Email Address	Mailing Address
ALL CANADIAN JURISDICTIONS	Email or Mail	neb-bne@cvma-acmv.org	CVMA-NEB, 339 Booth St, Ottawa ON, Canada K1R 7K1
Alabama	Mail		Alabama State Board Of Veterinary Medical Examiners, 8100 Seaton Pl, Ste A, Montgomery AL, 36116
Alaska	Email or Mail	License@Alaska.Gov	Alaska Board of Veterinary Examiners, PO Box 110806, Juneau, AK 99811
Arizona	Email or Mail	licensing@vetboard.az.gov	Arizona State Veterinary Medical Examining Board, 1740 W. Adams St, Ste 4600, Phoenix, AZ 85007
Arkansas	Mail		Arkansas Dept of Agriculture Animal Health Division, 1 Natural Resources Drive Little Rock, AR 72205
California	Email	vmb@dca.ca.gov	
Colorado	Email	ora_dpo_licensing@state.co.us	
Connecticut	Email	dph.healingarts@ct.gov	
Delaware	Mail		Delaware Board of Veterinary Medicine, Cannon Building, Ste 203, 861 Silver Lake Blvd, Dover, DE 19904
District of Columbia	Email or Mail	dcbov@dc.gov	DC Board of Veterinary Medicine, 2201 Shannon Pl SE, 2nd FL, Washington, DC 20020.
Florida	Mail		Florida, Department of Business and Professional Regulation, 2601 Blair Stone Rd, Tallahassee, FL 32399-0783
Georgia	Email or Mail	PLB-Healthcare2@sos.ga.gov	Georgia Secretary of State, Professional Licensing Boards Division, 3920 Arkwright Rd, Ste 195, Macon, GA 31210
Hawaii	Mail		Hawaii Board of Veterinary Medicine, DCCA, PVL Licensing Branch, PO Box 3469, Honolulu, HI, 96801-3469
Idaho	Email or Mail	hp-licensing@dopl.idaho.gov	Idaho Board of Veterinary Medicine, 550 W State St, Boise ID 83702



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Board	How to Send	Email Address	Mailing Address
Illinois	Mail		Illinois Department of Financial and Professional Regulation, ATTN: Division of Professional Regulation, P.O. Box 7007, Springfield, IL 62791
Indiana	Mail		Indiana Board of Veterinary Medicine, 1202 E 38th St, Discovery Hall, Ste 100, Indianapolis, IN, 46205-2898
Iowa	Mail		Iowa Board of Veterinary Medicine, Hoover Building, 1305 E. Walnut St, Des Moines, IA 50319
Kansas	Mail		Kansas Board of Veterinary Examiners, PO Box 379, Wamego, KS 66547-0379
Kentucky	Email or Mail	Vet@ky.gov	Kentucky Board of Veterinary Examiners, 4047 Iron Works Pkwy, Ste 104, Lexington, KY 40511
Louisiana	Email	admin@lsbvm.org	
Maine	Email	vetmed.lic@maine.gov	
Maryland	Email or Mail	mda.veterinaryboard@maryland.gov	Maryland Department of Agriculture / Board of Veterinary Medical Examiners, 50 Harry S Truman Pkwy, Annapolis, MD 21401
Massachusetts	Email	VetMedBoard@mass.gov	
Michigan	Email or Mail	bpldata@michigan.gov	Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909
Minnesota	Email	vet.med@state.mn.us	
Mississippi	Mail		Mississippi Board of Veterinary Medicine, 1089D Stark Rd, Starkville, MS, 39759-3565
Missouri	Mail	-	Missouri Veterinary Medical Board, 3605 Missouri Blvd, P.O. Box 633, Jefferson City, MO 65102-0633



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Board	How to Send	Email Address	Mailing Address
Montana	Mail		Montana Board of Veterinary Medicine, PO Box 200513, Helena, MT 59620-0513
Nebraska	Email or Mail	dhhs.medicaloffice@nebraska.gov	DHHS Licensure Unit, Attn: Veterinary, PO Box 94986, Lincoln NE 68509-4986
Nevada	Email or Mail	<a href="mailto:vetbdinfo@vetboard.nv.gov">vetbdinfo@vetboard.nv.gov</a>	Nevada State Board of Veterinary Medical Examiners, 4600 Kietzke Lane, Bldg. O, Ste 265, Reno, NV, 89502-5033
New Hampshire	Mail		NH Office of Professional Licensure & Certification, 7 Eagle Square, Concord, NH 03301
New Jersey	Email	VeterinaryMed@dca.njoag.gov	
New Mexico	Mail		New Mexico Board of Veterinary Medicine 7301 Jefferson Street, N.E., Suite H Albuquerque, NM 87109-4363
New York	Mail		New York State Education Department, Office of the Professions, Division of Professional Licensing Services, Veterinary Medicine Unit, 89 Washington Avenue, Albany, NY 12234-1000
North Carolina	Email or Mail	bjoyner@ncvmb.org	North Carolina Veterinary Medical Board, 1611 Jones Franklin Rd., Suite 106, Raleigh, NC 27606
North Dakota	Mail		North Dakota Board of Veterinary Medical Examiners, PO Box 328, Lisbon, ND 58054
Ohio	Email or Mail	info@ovmlb.ohio.gov	Ohio Veterinary Medical Licensing Board, 77 S. High St. 16th Floor, Columbus, OH 43215
Oklahoma	Mail		Oklahoma State Board of Veterinary Medical Examiners, 2920 N Lincoln Blvd Ste C, Oklahoma City, OK 73105
Oregon	Email	ovmeh.info@ovmeh.oregon.gov	
Pennsylvania	Email	st-veterinary@pa.gov	

Board	How to Send	Email Address	Mailing Address
Puerto Rico	Mail		Puerto Rico Board of Veterinary Medical Examiners, PO Box 10200, Santurce, PR, 00908-0200
Rhode Island	Mail		Rhode Island Board of Examiners in Veterinary Medicine, Room 205, 3 Capitol Hill Providence, RI 02908-5097
South Carolina	Email or Mail	contact.vetboard@llr.sc.gov	South Carolina Board of Veterinary Medical Examiners, PO Box 11329, Columbia, SC, 29211-1329
South Dakota	Email or Mail	aibmail@state.sd.us	South Dakota Board of Veterinary Medical Examiners, 411 South Fort St, Pierre, SD, 57501-4503
Tennessee	Mail		Tennessee Board of Veterinary Medical Examiners, 665 Mainstream Dr, Nashville, TN 37243
Texas	Email or Mail	licensing@veterinary.texas.gov	Texas Board of Veterinary Medical Examiners, 1801 N. Congress, Ste 8.800, Austin, TX, 78701-1319
Utah	Mail		Utah Veterinary Physician Licensing Board, Div of Occupational and Prof Licensing, PO Box 146741, Salt Lake City, UT, 84114-6741
Vermont	Email or Mail	SOS.OPRLicensing2@vermont.gov	Vermont Board of Veterinary Medicine, 89 Main Street, Third Floor, Montpelier, VT, 05620-3402
Virgin Islands	Email or Mail	boardofveterinary@doh.vi.gov	Virgin Islands Board of Veterinary Medicine, PO Box 222995, Christiansted, VI, 00822-2995
Virginia	Email or Mail	vetbd@dhp.virginia.gov	Virginia Board of Veterinary Medicine, 9960 Mayland Dr, Ste 300, Henrico, VA, 23233-1463
Washington	Email or Mail	VetApplication@doh.wa.gov	Department of Health, Veterinary Board of Governors, PO Box 47877, Olympia, WA 98504-7877
West Virginia	Email or Mail	wvbvm@wv.gov	West Virginia Board of Veterinary Medicine, 5509 Big Tyler Road, Ste 3, Cross Lanes, WV 25313
Wisconsin	Email or Mail	datcpveb@wisconsin.gov	Wisconsin Veterinary Examining Board, DATCP, PO Box 8911, Madison, WI, 53708-8911



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Board	How to Send	Email Address	Mailing Address
Wyoming	Email or Mail	shelby.hood2@wyo.gov	Wyoming Board of Veterinary Medicine, 2001 Capitol Ave, Room 127, Cheyenne, WY, 82002-3643